

## ***Computer Vocabulary and Phrases***

### ***Turn on/Turn off***

Ex. Please turn off the computer

Ex. Please turn on the computer

### ***Open.....***

Ex. Open Windows

Ex. Open the file

Ex. Open a webpage

### ***Click.....***

Ex. Click on the link

Ex. Click on the menu to the left

Ex. Click on the menu to the right

### ***Send.....***

Ex. Send an email

Ex. Send a message

Ex. Send your resume

### ***Register.....***

Ex. Register online

Ex. Register and pay online

### **Vocabulary**

**Microsoft Word, website, Internet, email address, log on, log off, Microsoft Excel, Word document, PDF document, delete a file, create a file, surfing the web**

